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## **POSITION DESCRIPTION: DIRECTOR, CARSON CHAMBER SINGERS**

**SUMMARY:** The Carson Chamber Singers is a performing group of the Carson City Symphony Association, a 501(c)(3) non-profit organization. Membership is open to all who have intermediate-to advanced-level musical experience. The Singers rehearse weekly and generally have five scheduled performances annually - a spring and fall choral concert and three concerts (Holiday Treat, Pops Party, and July 4) with the Carson City Symphony. Other performances may be added for holiday celebrations and outreach activities throughout the year. Rehearsals currently are Tuesday nights at a Carson City-area church.

### **DIRECTOR RESPONSIBILITIES:**

#### **Artistic:**

- Uphold the core values of the organization.
- Conduct rehearsals beginning in August or September through July 4.
- In collaboration with the Carson City Symphony conductor, prepare for joint concerts.
- Select appropriate and varied repertoire for rehearsal and performance.
- Provide vision for development and expansion of the group.
- Display an ability to work with singers of varying musical skills.

#### **Administrative:**

- Communicate with the Symphony Association Board, and attend its meetings or appoint a delegate to attend as liaison.
- Schedule concerts, rehearsals, and section rehearsals, delegating responsibilities as needed.
- Recruit new members.
- Seek opportunities for community outreach and raising the group's visibility.
- Supervise members, maintain attendance records, dismiss members for poor attendance, lack of preparation, etc. Some duties can be delegated.

**COMPENSATION:** Compensation is on a per service (rehearsal and performance) basis; stipend negotiable.